ANZACPE

Australia & New Zealand Association for Clinical Pastoral Education

Minutes of the 14th Annual General Meeting

Held on Monday 13th September 2004 at 2:00 PM and continued on

Wednesday 15th September 2004 at 4:10 PM at The Mid City Hotel, Hobart, Tasmania.

1. The President. Keith McCollim, opened the meeting and welcomed those present.

*Ptøsent:* Keith McCollim (President), Peter Ryan, Lukas Briellmann, Peter Williams, Maureen Mitchell, Alan Gait, Judith Peterkin, Liz Murphy, Eveline Crotty, Roy Alexander, Eric Cove, Jenny Washington, Marilyn Hope, Geraldine Taylor, Adrian Flemming, Geoff Gray, Roe Brown, Peter Oliver, Ian Bayliss, Don Prince, Milton Coleman, *Rosemary Say, Mary Huie-Jollly, Ruth McCall,* Gillian Henderson, Peter Powell, Jenni Wegener, Noel Bekker.

***Apologies and*** *greetings from* : Alison Whitby, Janice Gleeson, David Stark, Roy Bradley, Margie Hopkins, Julie O'Brien. John McAlpine, Kath Maclean, Ken Shakespeare, Diana Davidson, Carolyn Thornley, Cecilia Francis, Stephen Ames, Barbara Howard, Joan Dalloway, Carol Duthie, Emil Neven, Helen Squire.

The meeting acknowledged the death of Paul Mourreau since last Conference (April 2004).

1. The agenda as circulated was agreed to
2. The minutes of the 13th AGM were confirmed

Moved: Noel Bekker Seconded: Ian Bayliss Carried

1. Business arising from the minutes:

4.1 Standards and Certification Committee

It was agreed that the name be changed from 'Accreditation and Certification Committee' to 'Professional Standards Committee' and that membership of the Committee will include Jenny Wegener as Convenor.

Moved: Eric Cave Seconded: Roy Alexander Carried

There was general agreement that this decision would be taken back to the Member Associations by the Representatives appointed by these Associations for discussion. The Representatives would report on the progress of these discussions and of further responses to the ANZACPE decisions regarding acceptable common Level II supervisory standards to the next ANZACPE Executive Meeting.

It was also agreed that processing of decisions of (Supervisor level II) Review Committees under ANZACPE Standards would continue as previously until agreement by all Member Associations on the functioning of a Professional StandardsCommittee was obtained.

4.2 Indemnity Insurance

Adrian Flemming and Noel Bekker reported that only a few responses had been received to the request for information regarding the level of indemnity cover of individual supervisors. Until more information is received it is difficult to assess how a comprehensive insurance policy could cover the needs of ANZACPE and of the Member Associations.

It was noted that it is necessary to clarify the extent of indemnity cover. In some instances members found gaps in the extent of cover where verbal information is relied on or where assumptions are mode.

It was agreed that Member Associations as well as individual supervisors be urged to investigate their position regarding their indemnity. A target date of end November 2004 was set for the collection of this information.

Moved: Adrian Flemming Seconded: Jenny Washington

5. Correspondence

 It was agreed that correspondence received and copies of correspondence sent be tabled. The Secretory informed the meeting that most correspondence concerned ongoing molter of ANZACPE Standards and Indemnity Insurance and the establishment of Review Committees. Many communications were conducted by email.

The following reports were received: President, Secretary, Treasurer

Registrar

(The 2004 Directories were made available)

Diana Goss Award Judges

Rotorua Organising Committee (presented by Don Prince on behalf of) The meeting expressed its appreciation of the 2003 Conference and agreed to the financial arrangements regarding the use of the 'seeding fund

6.1 There was some discussion on the value of telephone conferences between annual meetings. Concerns were expressed about the cost while there was also recognition of the necessity to communicate about the important issues. The secretary agreed to use email as much as possible in order to keep down the length of telephone conferences.

 7 It was agreed to send a vote of appreciation as well as conveying congratulations on her marriage, to Margie Hopkins.

 8 Don Prince reported that the results of the Review Committees reported to the Executive were in the process of being received and would be forwarded to the Member Associations for accreditation or other action.

 s9 Judith Peterkin asked about further action on the Mission and Values of ANZACPE statements as drafted at previous Conferences. It was agreed that these matters (and the work put into the drafting processes) would stay on the agenda. It was also agreed that further development of these statements should occur alongside the clarification of Indemnity Insurance Issues and continuing discussions within the Member Associations.

10 It was agreed to explore the development of an ANZACPE website. The initial function of such a website could be simply to provide links to Member Association sites and other useful CPE web pages.

The AGM was adjourned at 3:35 PM for resumption at 4:00 PM on Wednesday, 15th September.

Resumption of the 14th AGM on 15 September at 4:15 PM

11 Adrian Flemming brought the proposed 2004-2005 budget to the Meeting. There was some discussion about the level of membership fees. It was resolved to keep the fees at the present level. It was also agreed to renew the Indemnity Insurance at the same level. The budget was accepted.

Moved: Adrian Flemming Seconded: Marilyn Hope Carried

12 It was agreed that Mr Brian Goodocre be appointed auditor For ANZACPE for a further year, subject to his willingness to continue this task. Adrian Flemming was asked to convey ANZACPE’s gratitude for Mr Goodocre's work.

13 Elections of Office Bearers.

13.1 Allison Whitby was elected President

13.2 Don Prince and Eric Cave were elected Vice Presidents

13.3 Noel Bekker was elected Secretary

13.4 Adrian Flemming was elected Treasurer

13.5 Jenny Washington was elected Registrar

13.6 Alan Gait and Marilyn Hope were elected Judges for the Diana

Goss award

13.7 Roy Alexander proposed that:

The new executive looks at setting a specific length of time for the offices of President and Secretary and to bring a recommendation to the next AGM.

Moved: Roy Alexander Seconded: Eveline Crotty

Carried

13.8 It was also agreed that the position of treasurer does not include the continuing investigation into matters of indemnity insurance. The meeting thanked Adrian For the large amount of work he has done on the investigation of indemnity insurance issues for ANZACPE.

14 Peter Powell moved that:

ANZACPE set up a committee to consult with Member Associations on the matter of language used a) to designate competency in the supervisory process e.g. levels I. II and Ill in order to find language which empowers rather than places emphasis on language of hierarchy and b) to designate what it is we do. e.g. CPE or Supervised Pastoral Education etc.

Moved: Peter Powell Seconded: Jenny Washington

In the ensuing discussion it was pointed out that the term 'clinical' could denote a perhaps confusing array of meanings in different situations. It was also pointed out that 'clinical has been deliberately used for some time to denote the nature of the pastoral education we talk about. Eric Cove, supported by Marilyn Hope foreshadowed on amendment by suggesting that the ANZACPE Executive appoint a sub-committee to took into this. It was agreed to refer the matter to the ANZACPE Executive for action.

15 The matter of an ANZACPE website was discussed further. Milton Coleman spoke of the importance of ensuring that links worked both ways. e.g. From ANZACPE to Member Association sites and vice versa.

16 There was also discussion on ways to promote the publication of papers, e.g. based on some of those presented to Review Committees. It was pointed out that there were some avenues available for this though it was worthwhile Investigating additional possibilities, particularly to keep a reasonable time frame from writing to publication. It was agreed that this matter stay on the agenda for further discussion by the Executive and at the next AGM.

17 After some discussion it was moved that the Judges for the Diana Goss Essay Competition be asked to work on the guidelines to facilitate the attraction of entries to the Competition.

Moved: Jenny Washington Seconded: Don Prince Carried

18 It was noted that the Asian Conference on Pastoral Care would be the next major event and that the next ANZACPE Conference will be in Adelaide. Peter Ryan encouraged people to come to Adelaide (The Monastery, Glen Osmond) in September 2005 where the theme will be "On and Off the Page".

It is expected that the 2006 ANZACPE Conference will be organised by ASPEA.

The Meeting closed at 5:45 PM.