AUSTRALIA & NEW ZEALAND ASSOCIATION FOR CLINICAL PASTORAL EDUCATION

**Venue: Date: Time:**

Rotorua

Sunday 21 st August 2011

**21st ANNUAL GENERAL MEETING**

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| **Item** | **Discussion** | **Action** | **Action Officer** |
| **1 Welcome** |  |  | President |
| l. l G re e ting s | Roy Bradley, He le n Roud. We nd y McKay, Va l Henderson, Evan Sh ar rard , Bizz Je lly, Joan Dallaway, Adrian Flem m ing , Mary Mc Carthy, G e o ff La y. Val Riches, Jo Noble. Peter Williams, Graeme Gibbons, Peter Ryan. |  |  |
| 1.2 Attendance | Je n n y Wa sh in g to n, Margie Virg in , Je nn i We g e ne r, Elizabeth Murphy, Eric Ca ve , Peter Po well, Bernadette Wurl od , John Virgin, Gill He nd e rso n Ala n G a lt, Rosemary Say, John Henderson, John McAlpine, Lis Murphy, Cathy Brown, Ia n Ba yliss He le na Naif, David Lar se n, Allison Whitb y, Roy a le xa nd er, Don Prince, Les Und erw o o d , Ka th McLean, Ros Sim s, To m Miller | Present Audrey Larsen. |  |
| 1.3 Apologies | Roy Bra d le y, He le n Roud, We nd y McKay, Va l  He nd e rso n , Ste p ha nie Robson, Eva n Sharrard, Jo a n Da lla w a y, Adrian Fle m m ing , Mary McCarthy, Va l  Ric he s, Shirle y Nash, He le n Sq uir e , David Glennister, Fran Ho lm e s. Jo Noble. Pe te r Williams Noe la  Fa n sha w e  Graeme Gibbons, Peter Ryan |  |  |

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| 1.4 President's Report | | Read by lan Bayliss | Moved Margie | **passed by**  **acclamatio**  **n** |
| 1.5 | Secretary's Report | Verbal Re p or t | Moved Eric Cave Seconded John Virgin | **Carried** |
| 1.6 Professional  Standards | | Bernadette Wurlod and Jo h n He w it so n both recommended for accre d ita tio n .  Ac kno w led e g e d va lue of Roy Alexander to the c om m itt e e . Acclamation | Moved Jenni Wegener Seconded Gill Henderson | **Carried** |
| l .7 | 20 th AGM  Minutes | Ros Sim s added to attendence, Larry Cambourne and John Clucas added to trea su rers report. Ken Sha ke a p e ar e added to NSWCCPE report. The Word Standards added to ACPEWA report and the words 'the hospital' in place of CE in the NZ report  Moved with amendements | Ray Bloomfield and John Virgin | **Carried** |
| 1.8 **Business**  **Arising** | | Website update Diana Goss | Use as a more helpful sit e .  Members only site is accessed by going to the home page of the site and clicking  on the button that will a lert Cheryl to send you a password. |  |
|  | |  | Ap p ly to Cheryl Bird who is part of Jenny Washing to n 's to have information poste d . |
|  | | ANZACPE ne e d to see thi s as an ho no ur for both th e rec e ive r and the association.  Request that se c re taries of e a c h member asso c a itio n be asked to publisise a couple of times a year. | Moved: That th e Registrar's report/directory as a p ub lic document. ANZACPE Standards, c onstitu tio n a nd histo ry. Information about th e process of setting up an ANZACPE review will be included as part of the information. |

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|  |  | Pre sid e nt 's Report. (m e m b ers o nl y )  Dia nna Goss essay, d e ta ils o f a p p lic a tio n and Committee.  Conference d eta ils. (Members Only) Moved Jenny Washin g to n Seconded Ka t h M c Le a n | **Carried** |
| **Correspondence** | Margie has se n t b i-m o nthy emails to Member associations. | *People have responded positively to this initiative.* |  |
|  | Pro p o sa l th a t there be an Exec e c utive tele c o nfere nc e in M ar c h e a c h year.  Margie has responded to the disasters tha t have occurred both within Austra lia and New Ze a la nd as w e ll as p erso n a l messages to se vera l people. | *Suggestion that the Member*  *Asso ci a ti o ns' Re prese nt ative s send information to the* ***secretary*** *on a quarterly basis to update ihe Exe c ut ive* of *events tha t are ha ppe ning within their association.* |
|  |  | ***Contact People for Member Associations*** |
|  |  | *He le n* Roud *N ZAC PE* |
|  |  | *Bernadette W urlod ASPEA* |
|  |  | *Margie Virgin SANTACPE* |
|  |  | *Noe/a Fanshawe QIC PE* |
|  |  | Liz *Murphy AC PEWA* |
| **2 Finance** | Ken presented th e st a te m e nt a nd answered questions.  That $4000 be inve ste d in a n tici p a tion o f an ANZACPE re p re se nta tive a tte nd ing the next Congress in 2015  Ke n re q ue sted that Se c re tar ie s o f M e m b e r | *M oved : Treasurer*  *Se c o nd ed : Roy Ale xa nd er Moved: Treasurer*  *Se c o nd ed : Ray* Bloomfield | **Carried**  **Carried** |

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|  | Asso c ia tio n s send the Treasurer d e ta ils of Level s I & II by the end of June.  Ken moved the proposed budget be accepte d Vote of Thanks proposed by the President.  Ken requested lette rs of thanks be sent to Mr Larry Cambourne and Mr John Clucas. | Moved: *Tre a surer Seconded Ray Blo o mfie ld* | **Carried**  ***Carried by Ac clama tio n*** |
| **3 ICPCC Report 2011 Conference** | The c o m m itte e has worked though a series of diffic u lt issue s i n order to present this c o nfe re nc e . Je nn i moved that the cost of a gift given to the ICPCC President be reim b urse d . | Margie *asked tha t we rec o rd our*  *he art fe lt a p pre ci a tio n* and a d mira tion *of* Jenni 's *c o ntrib ut io n to the* ICPCC *and this conference in New Ze a la nd .* | **Report accepted by acclamation** |
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| **Other Business** | Website | Use as a more helpfu l site .  Members only site is accessed by going to the home page of the site and clicking on the butto n that will a lert C he ryl to send you a password.  Apply to Cheryl Bird who is part of Jenny Washing to n 's to have info rm a tio n posted.  [www.Anzacpe.com.au](http://www.Anzacpe.com.au/)  Moved: That the Registrar's report/directory as a public document. ANZACPE Standards, c onstit utio n and history. In fo rm a tio n about the process of  se tting up an ANZACPE review will be included as p ar t o f the in fo rm a tio n. |  |

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|  |  | President's Report. (m e m b e rs o n ly) |  |
|  | Dia nna Goss essay, details of a p p lic a tio n and Committe e . |
|  | Conference deta ils. (M e m b e rs O n ly) |
|  | M o ve d Je n n y Washing to n |
| Diana Goss | Seconded Kath Mc Le a n |
| Peter Po we ll spoke brie fly about the process. |  |
| Les Underwood reminded members of th e honour of taking part in this essay and indicated that there would be program time ava ila b le a t the next  confere nc e for the presentation of a winning essay. | *Committee named* for *the ne xt year John M c A lp ine,*  *Joan Dal/away*  *Ala n Niven/Alex Ne lso n* |
|  | *Peter Po w e ll Convenor* |
|  |
| **Registrar's Report** | Je n n i Wegener in the a b se n c e o f th e Registrar ta b le d | *Re q ue st e d that* Member *Asso ci a t io n* |  |
| **Centre Reports** | the Directory for 2011 /12 and the list of c urre nt ANZACPE sup e rviso rs.  Th e Re g istra r re p o rte d that she can o nly work with the | *re p re se nt a tive s c o mmunic a te a ny corrections to the handbook to the* Re g istra r. |  |
|  | info rm a tion that is sup p lie d to her by the Member |  |  |
|  | Asso ci a tio ns. |  |  |
|  |  | Moved Margie Virgi n Seconded Allison Whitby | **Carried** |
| **ASPEA** | Jenny Gib b ons spoke at the AGM 2010 and sa h e has me t a g in with members to e xp lor e new directions.  Exp lori ng t he relationship with Sp iritu a l Care Australia esp e ia lly fo r no n-su p e rviso ry members.  Ongoing training  Tom Miller, Ste p he n Delb rid g e and Matthew Bullen. Regional programs being offer e d by Sup e rvisors . |  |  |

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| **SANTACPE** | Exci ting processes ta king pla c e in SA/NT. Margie has made a gre a t c o ntrib utio n to this process. Taking  re sp o nsib ilit y for NT. Program offered in Darwin. Working toward registering the Darwin Centre. New Centre at  XXXXXXX w ith Jeff May a / le ve l II and Judy Carpenter a / Le ve l I.  Pe t er Willia m s is a / le ve l Ill  Exp lo ring th e role and pla c e of no n-su p e rviso ry members. |  |  |
| **ACPEWA** | Report Attached |  |  |
| **NSWCCPE** | New supervisor,  Co o p era tio n w ith ASPEA   1. su p er viso r weekends offered this year and proposed again for 2012. 2. Reviewing sup er viso ry training which is linked with Sydney Colleg e of Divinity degree.   Pla nn ing to offer on line learning and  pro fe ssio na l d e velo p m e nt as part of degree requirements. NSWCCPE is a member of Sydney College of Divinity and learning to navigate their way around . Ten students graduated with the Colle g e this year .   1. Lo o king to c e le b ra te 50 years of CPE in NSW. 2. Alan Galt Ac c re d ite d at Level Ill 3. Geoff Fly n n Ace Le ve l II 4. Cheryl Bird , |  |  |
| **QICPE** | Appreciate Ken working out the in su ra nc e issue s. |  |  |

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|  | **Full** time **unit** at Princess Ale xa nd ra ho spi ta l and four part time programs.  Appreciate David Larsen's c o ntrib utio n.  Three people presenting for accreditation this year. Two students presenting for a / le vel I  Progressing with website.  Moving to register new centres. |  |  |
| **NZACPE** | Focus upon some issues w ith student Programs continue  John and Ian conducted a training event for Level Is this year. |  |  |
| **Election of Officers** | Vic e -Pre sid e n t: Eric Cave Secretary: Bernadette Wurlod  Professional Standards: Jenni We g e ner Treasurer: Ken Shakespeare  ICPCC | *Moved Alliso n W hit b y* Seconded *Margie*  Virgin  *Moved Eric Cave Se c o n d e d Allison Whit b y*  Moved *Eric Cave* Seconded *Davis* Larsen  *Moved M a rg ie* Virgin *Seconded A/iison Whitb y*  Moved: *EricCave* Seconded *Gill He nd erso n* | **Carried Carried Carried Carried**  I **Carried** |
| **Conference 2012** | South Australia  Sunday 9th Sept to Thursday 1 31h Se p t 2012 | Old M ill *in Harn d o ff. Accommodation in separate chalets. A request that all costs be included in thr re g ist ra t io n brochure as t his a llow s* funding *to be provid e d by*  *inst it ut io ns.* |  |
| **Conference 2013** | New Zealand Auckland | Cathy Brown extended a vote of thanks | **Acclamatio n** |
|  | Mr Larry Cambourne | Mr John Cluc a s |  |

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|  | Finance Dept  Gosford Ho sp ita l Gosford NS W 2250 | l 13 M aid e ns Brush Road Wyoming NSW 2250 |  |