**Minutes for ANZACPE Executive Meeting,1 March 2016**

**Present:** Allison Whitby, John McAlpine, Eric Cave, Judith Peterkin, Bob Kempe, Noela Fanshawe, Dan Murphy, Cathy Brown, Kath McLean, Shirley Nash, Peter Powell

**TASKS COMPLETED**

**Financial Report:** see attachments (Cathy)

Little activity since our last meeting. We have received interest; reimbursed Jenni Wegener, and are well within our ICCPC budget

Qld bursary to conference was paid out last week.

Associations to be reminded re bursaries for next conference. **All exec members**

**TASKS IN PROCESS**

**Relationship with SCA**:

The Board of SCA endorsed the formation of a sub-committee convened by the Executive Officer and comprising Allison Whitby, Alan Niven, Carl Aitkin SA, and Board Members, Tanya Richards, QLD, Paul Hammat, Vic and Eric Cave Tas.

Education and Equivalency Advisory Group to consider in the long term: Education, Accreditation, Equivalency and Professional Development for those who are, or wish to be, members at whatever level of Spiritual Care Australia.

This was the first meeting. One person was requested to draft a grid/matrix to give some definition around what was called ‘in house’ courses e.g. short term introduction to pastoral care

Another was asked to compile a list of courses recognised by institutions and other faith groups.

The subcommittee is due to meet next in mid-March and are planning a face-to-face meeting to coincide with the SCA conference in Melbourne in May. **Eric**

Clarifications:

This process aims to give voice to those who have a claim for SCA Level 3 without CPE e.g. Masters in Counselling.

For us the question is - how do we see ourselves fitting into this framework?

This will probably be 12 month project rather than the short term project initially anticipated.

This is an Australian process at present; needs a conversation re how NZ and Australia work together on implications of this. How will CPE fit into tertiary awards? Good to be looking at this all together to determine a pathway through for all.

Considering relationship - **all Member Associations**

**Questions arising from 2015 ANZACPE Conference** - **Discussion Paper re the Role of ANZACPE**

Draft was sent to all 7 associations with request to report back by 1 May. This to be considered further by Exec and will then is consolidated so it can be considered in the 2016 ANZACPE conference**.**

NZ have had discussion which will be summarised. WA has begun consideration, Tas next week, Qld shortly. **All members to follow through with own Association.**

**NSW drawing up business plan for conferences**: still a work in process; also still to determine final cost of 2015 conference.

The surplus from Vic was $3800 - if needed: **Peter will chase these up tomorrow and send on.**

**Insurance for CPE Supervisors** (Cathy): about $3500 in total for all Associations - covers all we have covered at present. List of questions from Michael Hertz re what is covered – all covered. Cathy can pay; and then invoice Associations. Each Association will pay depending on the number of CPE units conducted in the year prior to the invoicing. Detailed proposal to be sent to each Associationfirst.John asked that this research be done before 2016 Conference. **Cathy**

Dan will seek info re number of Units of CPE in previous calendar year when he gathers information about numbers of supervisors**. Dan** t**o do before end of March; info to Cathy by end of June.**

**ICPCC**

Suggestion that David Glenister take up this role when Jenny Wegener steps down – we agreed to explore with anyone who might be interested and able to take up this commitment. Names can then be taken to 2016 Conference - so this is not a surprise for those who might be able to undertake this role. For discussion at next meeting. **All members**

**Professional Standards:** Allison had received a parcel of info etc from Jenny Washington – needs to talk with Jenny about papers not included. Checked who is the respresentative from each Member Assoc on the PS Committee: Kath is NZ rep; Bob is SA rep; Eric is Tas rep; David is Qld rep; Bernadette is Vic rep; NSW rep yet to be identified.

No action so far this year. Need to clarify re what needs to be on agenda. Level 3 accreditation will be probably be on the agenda. **Allison**

**Website**: Response has been positive and will now be made public. Appreciation was given and confirmed by meeting. It will be tidied up a bit. Website address will be notified - so this can be added to local websites. Pictures requested and ideas for content. Will include the ANZACPE Directory. The site will also link with Member Association’s websites. WA is currently working on their website. **Bob**

**Diana Goss Award:** John sent second invitation today. Papers due 1 June. **All Associations to encourage people**

**Speakers / Facilitators for Future ANZACPE Conferences**

Peter: Where is the balance between inviting overseas speakers at cost and using the excellent resources we have within Australia and New Zealand?

This year the speakers had very good reviews; and the Shohets were a drawcard for people who usually don’t attend; outsiders don’t always connect with us.

Request for discussion re this. **All associations**

It was agreed there is a place for both; that we shouldn’t stint on expenses but that we need to keep costs as tight as possible.

**TASKS AWAITING ACTION**

**Archives:** Other Associations to be asked how they store their historical data. To be followed up. **Eric**

**Queensland 2016 Conference**: Judith suggested liaison can be done mainly through teleconference; Noela happy with this. Judith will remain contact person and alert exec if a conversation/assistance is required.

Noela – progress is OK. They plan to send out an expression-of-interest-form next week re the Conference, education following, and who needs accreditation. Two theologians Rev Selke Mailman and Bishop Bill Morris will offer sessions focusing on what it might mean for us to be ‘at the edge’ as supervisors. Still seeking someone for interactive sessions with supervisors. Also there will be time for supervisors to have time together in groups; creative afternoon outing afternoon and 2 sessions for AGM. Members are asked to pass on the expression-of-interest-form. This information is designed to refine budget, accommodation needed (this worked in NZ - pretty definitive numbers meant definitive costs could be set. Form will be sent to Shirley who will then forward to Association secretaries. To be returned before the end of March. Aim to send out Brochure very shortly afterwards. Will also send to Bob for website.

Allison noted requests from hospital management for invoices to be received prior to end of June so payment can be made from money left in institutions budgets. **QLD, Bob and all members**

Suggestion that Prof Neil Pembroke be invited to facilitate the interactive session; his fee is only $250, should he be appropriate for our needs. We need someone who knows Pastoral Care, CPE and who has the ability to facilitate us – with our wisdom. **QLD**

David Larson & Allison have had a conversation re Education – expressions of interest means we will know who wants education, what areas need addressing – and then select supervisor-educators to fit the bill. **Allison and David**

**2017 Perth Conference:** early planning and dreaming has happened; no speakers decided on yet. **WA**

**ANZACPE-wide on-line peer group for those coming through the Supervisory training process:**

Judith raised the question: was this education in supervision and what involvement of level 3 supervisors; and was Michael going to seek Level 3 – he was to speak with Allison. Allison has not heard from him yet. Suggestion this be not too prescriptive – encouragement re peer group – query re edn in supervision hours. Eric – Paul is interested in peer group. It is important to find out what people need, then tailor to level 1 or 2. **Eric** will contact Michael. Bob from SA noted this is another way of cross-fertilise – NZ has not focused on achieving Level 3; instead they discern which of their experienced Level 2 supervisor can meet the needs of the particular supervisor-in-training; this system seems to be working well. Lot of encouragement given for this to happen – the issue: is using peer group as Edn in Supervision the question. It is hoped this might become clearer. **Michael**

**General business**

Eric has sent out a brochure for a training opportunity for supervisors offered by AAOS in Melb 29/4, 2 days before SCA conference. This will be facilitated by Dr Michelle Mulvihill, a supervisor of pastoral workers and others. She is recognised as a good facilitator – she works with the issues within the group and explains well her own methodology – recommended by Allison. Conversation with Michelle re potential future links was suggested. **Members attending.**

Mtg closed at 8.30.

**Next meeting Tues 31 May 7pm EST**

Shirley Nash

2 March 2016